City of Shoreacres



MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on Monday, November 26, 2012 at 7:00 p.m.

in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor

Dolly Arons

Mayor pro tem

Richard Adams

Alderwoman

Dana Woodruff

Alderwoman

Connie Ramirez

Alderman

Matt Webber

Alderman

Steven Jones

City Administrator / City Secretary

David K. Stall

1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Arons at 7:00 p.m.

2.0 PLEDGES OF ALLEGIANCE

3.0 SPECIAL PRESENTATIONS

There were no special presentations.

4.0 APPROVAL OF MINUTES

- 4.1 The October 22, 2012 regular Council Meeting minutes were postponed until the next meeting.
- 4.2 The November 12, 2012 regular Council Meeting minutes were postponed until the next meeting.

5.0 COUNCIL REPORTS

5.1 <u>Mayor Arons</u> - reported that the Port of Houston has established a new community information line (713) 670-1000. Citizens can also access the website at www.portofhouston.com.

Also, the Port has signed an agreement with Carnival and Norwegian cruise lines for the use of the Port cruise terminal.

5.2 <u>Mayor pro tem Adams</u> - no report this evening.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

There were no public comments.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator – Mr. David Stall reported on the following items:

This past weekend, the telephone system was down due to problems with the AT&T phone lines. The problem was immediately reported to AT&T by our telephone vendor, LOGIX, but AT&T did not realize that we are a city entity so they did not schedule the call ticket until Monday morning. Mr. Stall contacted AT&T, requesting them to modify their telephone records to show that the City is a 24hr operating facility. This will avoid a similar situation in the future.

7.2 Monthly Financial Report is as follows:

•	General Fund balance	\$ 17,142.12
•	Utility Fund balance	\$ 47,951.58
•	TxCDBG Fund balance	\$ 2,332.53
•	Service Deposit	\$128,062.74

• TexPool - There was one drawdown to cover normal expenses. This draw will be repaid in the next quarter. \$573,147.29

8.0 BUSINESS

8.1 Consideration and approval of invoices.

There was a motion to pay our bills (Matt Webber /Second: Richard Adams). Motion carried unanimously.

8.2 <u>Discussion, consideration and possible action relating to the Texas Sunset Advisory Commission sunset bill recommendations to the Legislature for the Port of Houston Authority.</u>

Mayor Arons reported on the following:

- The Chairman of the Sunset Review Commission disregarded recommendations from the Mayors from various cities and has recommended to the legislature that the commissioners should be appointed by the Governor. Several mayors had submitted comments against this recommendation.
- The Mayor and City Administrator will be attending a meeting with mayors in the surrounding area in mid-December to determine a plan of action. More information should be available after this meeting.
- 8.3 <u>Discussion and consideration of proposals for hike and bike facilities.</u>

There was a discussion of proposals and funding options for a bike and hike trail for our City. Options discussed included placing the trail along Shore Acres Blvd. to Miramar and Fairfield to Sunrise to Miramar (connecting with the La Porte bike trail. The majority of the construction cost will need to be funded by grants or other contribution sources.

8.4 <u>Discussion, consideration and possible action relating to First Monday Heavy Pickup program.</u>

Mr. Stall reported the following items:

- The first November heavy pick-up cost 25.6% of the allotted annual budget.
- A total of 42 tons was picked-up for the month of November.

- As budgeted, there is \$1,674 per month available to fund the heavy pickup program, which equates to 10 tons of trash per month.
- Council discussed a proposal to develop guidelines to communicate which types of items are eligible for heavy pick up. Once developed, this information will be posted on the city's website and included in the utility bill.
- 8.5 <u>Consideration and approval of Ordinance No. 2012-131 amending incentive pay</u> to employees.

There was a motion to approve Ordinance No. 2012-131 (Dana Woodruff/ Second: Steven Jones). Motion carried unanimously.

8.6 Consideration and action to approve Resolution No. 2012-100 authorizing the Mayor to execute an employment agreement with the City Administrator.

There was a motion to approve Resolution No. 2012-100 (Dana Woodruff /Second: Connie Ramirez). Motion carried unanimously.

9.0 ADJOURNMENT

The meeting was adjourned at 8:17 pm.

PASSED AND APPROVED ON THIS 14th DAY OF JANUARY, 2013.

ATTEST

David K. Stall CFM

City Administrator / City Secretary